



CITY OF SUNRISE BEACH VILLAGE

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Chellie Stewart, Mayor
Dan Gower, Mayor Pro Tem
Mike Byrd, Councilmember
John Schwin, Councilmember
Ann Starr, Councilmember
Rob Hardy, Councilmember

Stated Council Meeting Minutes

A Stated Meeting for the above-named Council was held on June 15, 2023, at 2:30 p.m. at the Civic Center, 124 Sunrise Drive, Sunrise Beach Village, Texas 78643-9283.

1. Call to Order and Establishment of Quorum.

Mayor Chellie Stewart called the meeting to order at 2:33 p.m. stating a quorum was present. Councilmembers present were Dan Gower, Mike Byrd, John Schwin, Ann Starr, and Rob Hardy. There were sixteen (16) meeting attendee present. Also, in attendance were Comptroller Sandy Penshorn, Code Enforcement Officer Danyelle Morgan, Water Department Supervisor Sean Schreiber, Police Chief Laurie Brock, and Police Sergeant Steve Harris.

2. Pledge to the American Flag...

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Pledge to the Texas Flag...

Honor the Texas flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. Citizens to be heard.

There were no citizens to be heard.

4. Consent Items:

- a. Minutes Correction of the Stated Meeting of April 20, 2023; and
- b. Minutes of the Called Meeting of May 9, 2023; and
- c. Minutes of the Called Meeting of May 16, 2023; and
- d. Minutes of the State Meeting of May 18, 2023; and
- e. Ad Valorem Tax Collection Report for May FY 2023; and
- f. Financial Report for April 2023 FY 2023, water; and
- g. Financial Report for April 2023 FY 2023, city; and
- h. Code Enforcement Report May 2023 FY 2023; and
- i. Building Permit Report May 2023 FY 2023; and
- j. Police Department Report May 2023 FY 2023.

5. Departmental Updates:

- a. Budget Report for May 2023 FY 2023, water; and
- b. Budget Report for May 2023 FY 2023, city; and
- c. Water Department Report May 2023 FY 2023.

(Attachment 4A-4J and Attachments 5A-5C) Mayor Stewart introduced the consent items and the departmental updates. Councilmember Schwin requested that item 4D be pulled for further review. Councilmember Byrd moved to approve all consent items and departmental updates, with the exception of item 4D. Councilmember Hardy seconded the motion. The motion carried by unanimous vote.

6. Discussion and/or possible action on updated Letter of Appointments.

Mayor Stewart introduced the item by stating that with Ann Starr being elected as a councilmember, her position as an alternate on the Board of Adjustments is now open. Mayor Stewart recommended that Ken Atkins be appointed that position. Councilmember Gower moved to approve as presented. Councilmember Schwin seconded the motion. The motion carried by unanimous vote.

7. Discussion and/or possible action to accept City Secretary resignation.

Mayor Stewart introduced the item by stating that City Secretary Andrea Stephens submitted her resignation with her last day being June 7th. Councilmember Hardy moved to accept resignation as presented. Councilmember Gower seconded the motion. The motion carried by unanimous vote.

8. Discussion and/or possible action on request from property owner, Patrick Lambert, to uncombine Lot 607 with Lot 608 in Unit 4.

Mayor Stewart introduced the item and turned the floor over to Code Enforcement Officer Morgan. Ms. Morgan stated that there is a structure on lot 607 that will need to be removed. Councilmember Schwin moved to approve the separation of the lots, subject to the removal of the structure on lot 607 within 30 days after filing the documents with Llano County. Councilmember Byrd seconded the motion. Council discussion ensued. The motion carried by unanimous vote.

Councilmember Gower left the meeting at 3:35 p.m.

9. CCAA Presentation and Discussion

a. Discussion and possible action on approving installation of a walking trail at Timbercove Park.

Mayor Stewart introduced the item and provided the floor to Nancy Daniel, CCAA President. Mrs. Daniel, along with Tammy Guest and Donna Benton presented to Council the request for consideration of funds for several projects and the use of a city park for walking trails. Councilmember Hardy moved to approve the use of Timbercove Park for a walking trail. Councilmember Schwin seconded the motion. The motion carried by unanimous vote.

10. Update on City Boathouse Repairs (Chief of Maintenance Danyelle Morgan)

Code Enforcement Officer Danyelle Morgan stated that the old roof has been removed and the new trusses ordered. Repairs should start next week.

11. Update on City Website and Emails (Mayor Stewart)

Mayor Stewart announced that the City has obtained a .gov website and all councilmembers now have email addresses. Katie Dinnin, the consultant hired by the City, explained the process of how the website build was developed, reviewed the different aspects of the new .gov site and explained the process going forward.

12. Update on Codification Project (Mayor Stewart)

Mayor Stewart explained that all ordinances have been submitted to Municode and are now in the legal review for consistency.

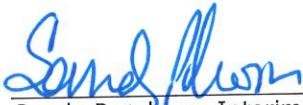
Announcements:

- **June 17 Music & Dancing in the Park 6 – 9pm @ McNair Park**
- **June 19 City Hall Closed in observance of Juneteenth Holiday**
- **June 19 ESD Meeting 1pm at Civic Center**
- **June 21 CCAA Game Day 1pm at Civic Center**
- **June 29 ESD Meeting 1pm at Civic Center**

- July 4 City Hall Closed in observance of Independence Day
- July 8 CCAA Ice Cream Social 6pm at Civic Center
- July 8 ALERRT (Civilian Response to Active Shooter Events) Training by SRBPD
9 am – 1 pm at Civic Center
- July 22 ALERRT (Civilian Response to Active Shooter Events) Training by SRPD
9am - 1 pm at Civic Center
- Fitness Classes will be held on Monday's and Wednesday's, from 8-10am in June at the Civic Center. July schedule is still pending.

13. **Adjournment.**

The meeting adjourned at 4:05 p.m.



Sandy Penshorn, Interim City Secretary

7-14-23

Date