



# CITY OF SUNRISE BEACH VILLAGE

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Chellie Stewart, Mayor  
Dan Gower, Mayor Pro Tem  
Mike Byrd, Councilmember  
John Schwin, Councilmember  
Rob Hardy, Councilmember  
Ann Starr, Councilmember

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## Stated Council Meeting Minutes

A Called Meeting for the above-named Council was held on August 17, 2023, at 1:30 p.m. at the Civic Center, 124 Sunrise Drive, Sunrise Beach Village, Texas 78643-9283.

### 1. Call to Order and Establishment of Quorum.

Mayor Chellie Stewart called the meeting to order at 1:26 p.m. stating a quorum was present. Councilmembers present were Dan Gower, Mike Byrd, John Schwin, Ann Starr, and Rob Hardy. There were seven (7) meeting attendee's present. Also, in attendance were Comptroller Sandy Peshorn, Code Enforcement Officer Danyelle Morgan, Water Department Supervisor Sean Schreiber, Police Chief Laurie Brock, and City Secretary Janie Crumpler.

### 2. Pledge to the American Flag...

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

### Pledge to the Texas Flag...

Honor the Texas flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible.

### 3. Citizens to be heard.

There were no citizens to be heard.

### 4. Consent Items:

- a. Minutes of the Stated Meeting of July 20, 2023; and
- b. Minutes of the Called Meeting of August 11, 2023; and
- c. Ad Valorem Tax Collection Report for July FY 2023; and
- d. Financial Report for June 2023 FY 2023, water; and
- e. Financial Report for June 2023 FY 2023, city; and
- f. Code Enforcement Report July 2023 FY 2023; and
- g. Building Permit Report July 2023 FY 2023; and
- h. Police Department Report July 2023 FY 2023.

Item e was pulled for further discussion by Councilmember Schwin and Comptroller Peshorn. Item g was pulled for further discussion by Councilmember Schwin and Code Enforcement Officer Morgan.

Councilmember Byrd made a motion to approve the consent items.

Councilmember Hardy second the motion, unanimous vote. Motion Passed.

5. **Departmental Updates:**

- a. Budget Report corrected for June 2023 FY 2023, city; and
- b. Budget Report corrected for 3<sup>rd</sup> Quarter 2023 FY 2023, city; and
- c. Budget Report for July 2023 FY 2023, water; and
- d. Budget Report for July 2023 FY 2023, city; and
- e. Water Department Report July 2023 FY 2023.

Councilmember Gower made a motion to approve the Departmental Updates and Councilmember Starr seconded the motion. Unanimous vote. Motion Passed.

6. *Discussion and/or possible action on approving **Hill Country Humane Society Animal Shelter/Adoption Agreement.***

Police Chief Brock presented the contract and recommended approval. Council member Schwin made a motion to approve the signing of the contract and Councilmember Byrd seconded. Unanimous vote. Motion Passed.

7. *Discussion and/or possible action on **Resolution 267, revoking the designation of funds within its annual budget for the dry hydrant program.***

*Mayor Stewart stated during the budget process it was discovered that a line item designating funds was no longer needed. Mayor Stewart advised Resolution 267 had been drafted by Comptroller Penshorn to revoke the designated funds within its annual budget for the dry hydrant program. Councilmember Byrd made a motion to approve Resolution 267 and Councilmember Gower seconded. Unanimous vote. Motion Passed.*

8. *Discussion and/or possible action on **Financial policy guidelines.***

*Mayor Stewart advised this topic had been previously discussed at council and asked the council not to circumvent the discussion of any previous decisions made by council, stating that Comptroller Penshorn had already been asked to develop a financial policy guideline. Councilmember Schwin presented a financial policy guideline as an example and Comptroller Penshorn presented her suggested changes. Discussion included but was not limited to, written policy guidelines, reserve accounts, specific emergency reserve accounts, approving large financial expenditures, monthly transfers, monthly budget reports, contract signatures without council approval and best practices. Mayor Stewart recommended the topic be tabled until Comptroller Penshorn completes a reserve account guideline as previously stated. No action was taken on this item.*

9. *Update on **Water Department generator and ARP.***

*Councilmember Byrd presented information regarding a backup generator for the water department. Councilmember Byrd said propane lines had caused issues and were scheduled to be replaced. Remaining items to be completed: full load test, circuit breaker testing, ventilation testing, and training for employees.*

*Councilmember Byrd stated he had received several bids and presented a bid by HR Green for an engineering proposal for the water improvement project. Water Department Supervisor Schreiber advised this engineering proposal would be needed for future water improvement projects.*

No action was taken on the items.

10. **Adjournment.**

The meeting was adjourned at 2:45pm.

  
Janie Crumpler, City Secretary