



# CITY OF SUNRISE BEACH VILLAGE

124 Sunrise Drive  
Sunrise Beach, Texas 78643-9283  
(325) 388-6438  
Fax (325) 388-6973  
citysec@sunrisebeachtx.gov  
www.sunrisebeachtx.gov

Chellie Stewart, Mayor  
Dan Gower, Mayor Pro Tem  
Mike Byrd, Councilmember  
John Schwin, Councilmember  
Rob Hardy, Councilmember  
Ann Starr, Councilmember

---

## Stated Council Meeting Minutes-AMENDED

A Stated Meeting for the above-named Council was held on January 18, 2024, at 1:30 p.m. at the Sunrise Beach Civic Center, 124 Sunrise Drive, Sunrise Beach Village, Texas 78643-9283.

### 1. Call to Order and Establishment of Quorum.

*Mayor Stewart called the meeting to order at 1:33 p.m. and announced a quorum was present. Councilmembers Mike Byrd, John Schwin, Ann Starr, Rob Hardy and Mayor Pro Tern Gower were present. There were 8, (eight), citizen attendees present. Also in attendance were Comptroller Sandy Penshorn, Police Officer Marshall Collins, Code Enforcement Officer Danyelle Morgan, Water Department Supervisor Sean Schreiber, and City Secretary Janie Crumpler.*

### 2. Pledge to the American Flag...

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

### Pledge to the Texas Flag...

Honor the Texas flag: I pledge allegiance to thee, Texas, one state under God, one and indivisible.

### 3. Citizens to be heard.

**There were no citizens signed up to be heard.**

### 4. Consent Items:

- a. Minutes of the Stated Meeting of December 21, 2023; and
- b. Ad Valorem Tax Collection Report for December FY 2024; and
- c. Budget Report for December 2023 FY 2024, water; and
- d. Budget Report for December 2023 FY 2024, city; and
- e. Financial Report for November 2023 FY 2024, water; and
- f. Financial Report for November 2023 FY 2024, city; and
- g. Financial Report for December 2023 FY 2024, water; and
- h. Financial Report for December 2023 FY 2024, city; and
- i. Code Enforcement Report December 2023 FY 2024; and
- j. Building Permit Report December 2023 FY 2024; and
- k. Police Department Report December 2023 FY 2024; and
- l. Water Department Report December 2023 FY 2024.

Items 4a, 4e, 4f, 4g, 4h, & 4l were pulled by Mayor Stewart and Councilmember Schwin for discussion. Items 4e & 4f were corrected to read November 2023 FY 2024. After discussion Councilmember Schwin made a motion to approve Consent Items with corrections to items 4e & 4f to be read as November, Councilmember Hardy Seconded. Unanimous vote motion passed.

**5. Departmental Updates:**

- a. Investment Report 1st Quarter FY 2024; and
- b. Budget Report 1st Quarter FY 2024, water; and
- c. Budget Report 1st Quarter FY 2024, city; and
- d. Water Department Report 1st Quarter FY 2024; and
- e. Police Department Radar Trailer Report 1<sup>st</sup> Quarter FY 2024; and
- f. Police Department Report 1st Quarter FY 2024; and
- g. Code Enforcement Report 1st Quarter FY 2024; and
- h. Building Permit Report 1st Quarter FY 2024.

Councilmember John Schwin pulled Items 4a, 4b, 4c for discussion. **Councilmember Schwin made a motion to approve Departmental Updates Councilmember Byrd Seconded Unanimous vote. Motion Passed.**

- 6. **Discussion and/or possible action** on Ordinance 394, Final FY 23 and Amended FY 24 Water Department Budget. Item presented by Comptroller Penshorn. **Councilmember Byrd made a motion to approve Ordinance 394, Final FY 23 and 1<sup>st</sup> Amended FY 24 Water Department Budget. Councilmember Schwin seconded. Discussion ensued regarding corrected balances and interest on reserve accounts. Unanimous vote. Motion Passed.**
- 7. **Discussion and/or possible action** on Ordinance 395, Final FY 23 and Amended FY 24 City Budget. Item presented by Comptroller Penshorn. **Councilmember Starr made a motion to approve Ordinance 395, Final FY 23 and 1<sup>st</sup> Amended FY 24 City Budget. Councilmember Schwin seconded. Discussion ensued regarding corrected balances and new expenses. Unanimous vote. Motion Passed.**
- 8. **Discussion and/or possible action** on appointment of Brooks Frederick as Fire Marshall. The item was presented by Mayor Pro Tern Gower. **Councilmember Hardy made a motion to appoint Brooks Frederick as Fire Marshall with a possible title change. Councilmember Starr seconded. Unanimous vote. Motion Passed.**  
**\*\*\*After this item was reviewed by the City attorney it was determined the positions title would remain Fire Marshall. Councilmember Schwin requested this update be added as an amended update to these minutes during February 15, 2024, Stated Meeting. \*\*\*\*\***
- 9. **Discussion and/or possible action** on update of Letter of Appointment. Item presented by Mayor Stewart. **Councilmember Starr made a motion to approve Updated letter of appointments. Mayor Pro Tern Gower seconded. Unanimous vote. Motion Passed.**
- 10. **Discussion and/or possible action** on Water Well Inspection Item presented by Councilmember Byrd, who advised TCEQ had inspected the water system and noticed rust on pumps 4b and 4c. Councilmember Byrd advised TCEQ requires water well 4b water pump pulled and inspected. Councilmember Byrd stated he had received a bid from Smith Pump Company Inc. for \$6100.00 to have the pump and casing inspected. **Councilmember Hardy made a motion to accept bid from Smith Pump Company, Inc. for \$6082.61 which included the down-hole survey. Councilmember Starr seconded the motion. Unanimous vote. Motion Passed.**
- 11. **Update on ARP Project, Generator Project, Water Department & TCEQ Audit Results.** Presented by Councilmember Byrd, who advised the city did not get the AMPSS Project grant. The generator is functional but still requires soft start activation and employee training. Byrd advised TCEQ had audited the water system and they did not receive any write ups, but corrections do need to be made in order not to be written up in the future.

12. **Discussion** on Water Tank Status. Presented by Councilmember Byrd. Discussion ensued and the topic was addressed in Item 10.
13. **Discussion and / or possible action** on Water Tank Project Phase 1 Report. This item was introduced by Councilmember Byrd and discussion ensued in Item 10. **No action taken.**
14. **Discussion and/or possible action** on funding for Phase 2 of Water Tank Project. This item was introduced by Councilmember Byrd and discussion ensued in Item 10 but would have additional information to add onto the February agenda. **No action taken.**
15. **Update on Firewise.** Mayor Pro Tern Gower presented the item and advised The City of Sunrise Beach had officially been certified as a Firewise City. He presented the certificate & requested placement on the City Website for homeowners to download for insurance discounts.
16. **Update on Eclipse.** Mayor Stewart introduced this item and stated a committee had previously been formed and they are reviewing what other towns are planning. Mayor Stewart advised information was added to the website to prepare for the event.
17. **Discussion on Financial Policy Guidelines.** Introduced by Mayor Stewart and Comptroller Peshorn, who advised they had no additional comments that were not already covered in the workshop before council.
18. **Adjournment.** The meeting was adjourned at 3:03 PM

  
Janie Crumpler, City Secretary