

LLANO COUNTY EMERGENCY SERVICES DISTRICT #5

NOTICE OF REGULAR BOARD MEETING

Notice is hereby given to all interested parties and members of the public that the Board of Commissioners of Llano County Emergency Services District #5 will hold a regular public meeting at the Sunrise Beach Federated Church, 105 East Lakeshore Drive, Sunrise Beach Village, Llano County, Texas, 78643-9283 at **1:00 p.m., Monday, March 16, 2026.**

1. Call meeting to order and establish a quorum.
2. Pledge of Allegiance.

PUBLIC COMMENT

3. Public Comment: Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of information or a statement of existing policy given in response to the public comment. Any deliberations or decision by the Board must be limited to a proposal to place the subject on a future agenda.
4. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes, per agenda item. Individuals may address the Board once per item. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board decision and consideration of the item. Members of the public should make the Board aware of the agenda items on which they want to speak by completing the sign-in form before the meeting.

MINUTES

5. Discuss and consider approval of February 19, 2026, regular meeting minutes and February 27, 2026, special meeting minutes.

REPORTS

6. Discuss and consider approval of the February Financial Reports, to include February disbursements, including Fire Chief expenditures over \$50,000.00.
7. Monthly Reports: Discussion and possible action on the following items from the ESD #5 Fire Chief's and Sunrise Beach VFD's reports:
 - a. Monthly report from ESD #5, including Sunrise Beach VFD information, regarding:
 - i. Emergency operations including breakdown of call categories/types, response times, and call volume
 - ii. Personnel coverage
 - iii. Apparatus and Stations, including repairs, upgrades, and status of each

- iv. Training
- v. Personnel credentialing (SFFMA, HEMS, TCFP & others)
- vi. Management activities

- b. Monthly update from Sunrise Beach VFD regarding:
 - i. Actions related to administration, ESD support or special projects.

DISCUSSION/ACTION ITEMS

8. Discussion with possible action on updates from the Facilities Renovation Committee, including:
 - a. Fire Station renovations and progress:
9. Discussion with possible action on flatwork bids for the Fire Station 51 renovations.
10. Discussion with possible action on Government Capital loan for the completion of the Fire Station No. 51 renovations.
11. Discussion with possible action on grants, including FEMA/TDEM, Texas Forest Service, Texas Mutual, and other organizations.
12. Discussion with possible action on Administrative Assistant transition from part-time to full-time position.
13. Discussion with possible action on Records Management Policy, including
 - a. Order Establishing Records Management Policy; and
 - b. Designation of Local Government Records Management Officer and Declaration of Compliance with Record Scheduling Requirement of the Local Government Records Act.
14. Discussion on topics to add for the next Board Meeting.
15. Set date and time for April 2026 regular meeting.
16. Adjournment.

Karl Wolfe

Karl Wolfe, Commissioner

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meeting Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Sections 551.076 and 551.089). Action, if any, will be taken in open session.