



CITY OF SUNRISE BEACH VILLAGE

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On August 6th the Water Implementation Team met with HR Green and reviewed the Phase 2 plans that are currently at 90% completion. I have a PDF copy of the plans available in my office if anyone has an interest in reviewing them. Phase 1 bid process was also discussed as we have had ten contractors signed into CivCast to review the project.

Our Water Committee is working with HR Green to review the Bid Process. Events listed below. We had a meeting with HR Green on the 6th of August to discuss Phase2 Transmission Line 90% plans for approval request with TCEQ. We performed a walkthrough with potential bidders that morning as well for Phase 1, the Clearwell project.

Per the schedule below, the bids are due on the 26th of August for **Phase 1**. HR Green will be doing bid review and recommendations for our review by September 11th• and Council should be awarding the **Phase 1** project at the September 17th meeting. (if we can stay on schedule)

I have promoted Danyelle Morgan to Operations Manager, and she will be overseeing the Water Department staff as well as the City Maintenance, Permitting and Code Compliance. Having the water and maintenance guys working together provides an improved planning and reaction time to emergence call outs and daily scheduling of projects. To date we have changed out 17 residential meters with this new oversight. Danyelle has also been added to the Water Implementation Team as well along with Tim Powers.

A summary of some Key Dates schedule for the Clearwell Phase 1 Bid below

August 6th - HRG facilitates Site Walk Through #1 (Onsite)with SBV operations- Optional/Non-Mandatory Discuss Phase 2 preparation as well.

August 19th -All Questions Due in CivCAST; HRG facilitates responses inCivCAST as questions are received with SBV input.

August 26th - Bids Due in CivCAST by 2 p.m.; HRG facilitates Bid Opening(Virtual- TEAMS)

September 10th- HRG completes Bid Review & Reference Checks

September 11th - HRG develops Recommendation of Contractor Award for SBV Council Review

September 17th-SBV Council Award (HRG to attend if needed)

September 25th- HRG completes Notice of Contract Award for SBV authorization

September 28th- HRG submits Notice to Proceed to Contractor

October 12th - Contractor submits all required material Submittals to HRG

October 19th - HRG completes review of all required Submittals, obtains SBV confirmation, and Approves for Construction.

Mayor Bruns,
Councilman Byrd,